



# Loxwood Parish Council

Minutes of the meeting of the Parish Council of Loxwood held on Tuesday 7<sup>th</sup> November 2023 at 8.00pm in the main hall North Hall.

154/2023 ATTENDANCE: Parish Councillors: Rick Kelsey (Chair); Charles Todhunter; Roger Newman; James Hume; Annette Gardner; Sarah Dobson; Valerie Woods. CDC Gareth Evans and WSCC Janet Duncton. Jane Bromley, Clerk. One member of the public.

APOLOGIES FOR ABSENCE: CDC Gareth Evans.

Non- attendance: Parish Councillor Jamie Lynch.

155/2023 DECLARATION OF MEMBERS INTERESTS: None.

156/2023 MINUTES OF THE LAST MEETINGS – The Parish Council Resolved that the Minutes of the Parish Council meetings on 3<sup>rd</sup> October 2023, and the Planning Committee Minutes of the 3<sup>rd</sup> October are accurate accounts of those meetings.

157/2023 **APPENDIX 1** ACTION POINT LIST: The Parish Council updated the list of Actions.

158/2023 PUBLIC PARTICIPATION – None.

159/2023 REPORT FROM WSCC JANET DUNCTON- See attached report. In addition, a new WSCC Chief Executive to be recruited. RK asked about strategic CIL allocation as to whether



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Loxwood could apply for funds from this pot. JD confirmed any application will be looked at if a suitable environmental scheme.

160/2023 REPORT FROM CDC GARETH EVANS AND CDC CHARLES TODHUNTER- See attached report.

The construction of the retail outlet at Nursery Green was discussed and it was recognised there was no buyer lined up current. If nothing was forthcoming a community shop could be considered. Cllr Todhunter will enquire of CDC as to where the shop is being advertised.

**ACTION Cllr Todhunter.**

161/2023 GATWICK EXPANSION CONSULTATION: The CAGNE representative did not attend and so this item will be carried forward.

162/2023 **APPENDIX 2 & 3** JUBILEE GARDENS QUOTE FOR TREE WORKS. Discussion and approval of quotes.

The quotes for £300 and £1140 for works to the maple trees were RESOLVED as approved. CDC Officer Henry Whitby would be contacted to ascertain the TPO status of the trees and whether planning permission was required for the works. **ACTION Clerk**

163/2023 **APPENDIX 4** NORTH PARISHES MEETING ACTION POINTS.

The question of a TRO for 20mph around schools had been raised but a 20mph limit near the Loxwood school was considered not necessary as traffic speed in that area was low. Wisborough Green have a gritting machine they attach to a tractor and would be willing to lend it, this facility was noted by the Parish Council.

The threat of Legionnaires had been raised for public buildings and North Hall have now investigated inspections for Legionnaires for the hall.

164/2023 **APPENDIX 5** HISTORIC COLLECTION. Updating and recommendation that flowers be sent to the donor by the PC. The Parish Council RESOLVED to send some flowers with a budget of £40. **ACTION Clerk**

165/2023 **APPENDIX 6** NORTH HALL SINGERS GRANT APPLICATION £500. The Parish Council RESOLVED to approve the grant request.

166/2023 PAYMENT SCHEDULE November: The Parish Council approved payments of £6569



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167/2023 UPDATES AND ITEMS FOR DISCUSSION: -

- (a) Highway/Roads. Updated plans. The Parish Council RESOLVED that the Safety Audit should now go ahead as the updated plans were approved.  
The Speed Watch had been active.
- (b) School- Cllr Newman had spoken to a school governor and they were worried about safety within the school and WSCC would not fund any improvements to this. Details had been received this evening and would be circulated and the matter put on the December agenda.
- (c) North Hall: Playground maintenance matters. Cllr Todhunter to replace the toddler swing. A contractor is to be asked to repair the woodwork damage recently reported.
- (d) Local Plan/Neighbourhood Plan (NP)/ Self and Custom Build. Feedback following meeting with Consultants regarding the NP.  
A final decision would be taken when all quotes were in but three Consultants had been met with and notes on the meetings circulated.
- (e) Heritage Trail. Additional notice boards are being produced.

168/2023 NEWSLETTER ARTICLES. Nursery Green shop still going ahead. Historical data donation and trying to arrange to display to residents. Clearing ditches Riparian Duties. Reporting potholes and details in WSCC JDs report.

169/2023 ITEMS FOR THE NEXT AGENDA. New Nursery Green site naming.

170/2023 DATES OF FORTHCOMING MEETING: FINANCE 14<sup>th</sup> November and PC 5<sup>th</sup> December 2023.

The meeting closed at 9.30pm