



Loxwood Parish Council

Minutes of the meeting of the Parish Council of Loxwood to be held on Tuesday 4th July 2023 at 8.00pm in the main hall North Hall.

102/2023 ATTENDANCE: Parish Councillors: Rick Kelsey (Chair); Charles Todhunter; Roger Newman; James Hume; Annette Gardner; Sarah Dobson. CDC Gareth Evans (left the meeting after item 114/2023). WSCC Janet Duncton (Left the meeting after item 108/2023). 6 members of the public.

APOLOGIES FOR ABSENCE: Parish Councillor Jamie Lynch.

103/2023 DECLARATION OF MEMBERS INTERESTS: None.

104/2023 MINUTES OF THE LAST MEETINGS – The Parish Council Resolved that the Minutes of the Parish Council meetings on 13th June 2023, and the Planning Committee Minutes of the 13th June 2023 are accurate accounts of those meetings.

105/2023 **APPENDIX 1 ACTION POINT LIST:** The Parish Council updated the list of Actions.

106/2023 PUBLIC PARTICIPATION – 3 members of the public requested to speak.

Two residents, Denis Cook the new Chair of North Hall Management Committee and Tony Colling a new North Hall Trustee, wished to speak in response to the Renegades item. Self & Custom Build (S & CB). The resident wanted to know when a meeting with CDC Councillors was planned with regard to S & CB. Cllr Kelsey responded that a date had not yet been established but the Clerk would suggest some dates late July or early August. **ACTION Clerk**

A resident spoke as Trustee of North Hall, concerning a project that would be coming forward regard to improving the exit and entrance to North Hall including solar panelled low lights to improve visibility. The estimate for the work is £39k and a grant application will come to the Parish Council in due course for £10K of the funds required.

107/2023 REPORT FROM WSCC JANET DUNCTON- See attached report. In addition, £4.3m has been added to the budget to help with pot holes.

108/2023 REPORT FROM CDC GARETH EVANS AND CDC CHARLES TODHUNTER- See attached report.

Items 115/2023(d) was heard here.



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109/2023 **APPENDIX 2** DOG BINS: New locations for general bins discussion, all decisions subject to public consultation.

Chichester District Council have recommended that separate bins for dog waste is no longer their policy and Cllr Dobson undertook to review the bins around Loxwood on the basis that dog bins could be replaced by general bins which are cheaper to empty.

Cllr Dobson explained her deliberations and suggested existing bins at North Hall to be replaced with a multipurpose bin, in addition, remove the dog bin near the old shop where there is already a multipurpose bin.

An additional bin at Farm Close junction on Station RD where the bench is positioned was also suggested.

The Parish Council RESOLVED to approve these changes and for the Clerk to investigate the procedure with WSCC. **ACTION Clerk**

110/2023 SITE FOR PARISH COUNCIL BANNER: Discuss idea of positioning posts for a banner. Cllr Kelsey suggested posts at the Station Rd and B2133 junction area next to the Heritage Signs and the Parish Council RESOLVED this as an appropriate central location.

111/2023 **APPENDIX 3** HERITAGE TRAIL: Discussion on action points arising from the recent Heritage Trail Meeting.

Cllr Kelsey had met with the Heritage Trail producer. A sign for North Hall was suggested specific to North Hall to include its history. The Parish Council RESOLVED to fund this additional sign from General Reserves. **ACTION Clerk**

In addition, the existing signs to include a retrospective installation of the "Historic Loxwood" as a title. The costings for this would be sought but in principle the Parish Council agreed to fund this.

A free stand at the Joust has been suggested by the Joust Organiser but marketing material is needed to the estimate of £1.5k maximum. The Parish Council RESOLVED General reserves of up to £1.5K towards this event. **ACTION Clerk**

150 years since Church Cottage was the Loxwood Church celebrations were suggested to take place perhaps in September although the date was in August.

112/2023 **APPENDIX 4** NORTH HALL TREE SURVEY: Discussion regarding works suggested (Precept budget £500).

The Trustees would be happy for the works to go ahead and the Parish Council RESOLVED to fund the works at £1350, £850 above budget to come from General Reserves. **ACTION Clerk**



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113/2023 **APPENDIX 5 RENEGADES**: Discussion on topics raised.

The Renegades organiser did not attend the meeting but the topics were discussed. It was felt most of the matters raised were for attention by the North Hall trustees although item 4 regarding repairs to the playground were not detailed but were a matter for the Parish Council; however, works had recently been carried out on the playground. The exterior fence batons had been repaired where possible. A couple of batons did need replacing completely. The Renegades Organiser would be asked to come to the September meeting as further details were required from him to progress any of the issues.

114/2023 **PAYMENT SCHEDULE July**: The July payments of £1990.15 were **RESOLVED** as approved.

115/2023 **UPDATES AND ITEMS FOR DISCUSSION:-**

(a) Highway/Roads. Nothing to report.

(b) School- Nothing to report.

(c) North Hall: Nothing further to report.

(d) Local Plan/Neighbourhood Plan/ Self and Custom Build.

Cllr Kelsey asked that a meeting be set up with consultants to discuss the revision to the Neighbourhood Plan. Cllr Todhunter remarked the Local Plan consultation had generated a lot of comments and would take a while to manifest to the Submission Plan.

A scope of works would be put forward to circulate to consultants to then meet with them to discuss the project. The Clerk and Cllr Todhunter to draft the scope of works. **ACTION Clerk/Cllr Todhunter** The Clerk to set up a meeting with CDC late July or early August. **ACTION Clerk**

116/2023 **NEWSLETTER ARTICLES**. Church moving from Church Cottage 150 years anniversary. Riparian Duties. Councillor Vacancies.

117/2023 **ITEMS FOR THE NEXT AGENDA**. Station Rd Culvert funding. Homing the weather station.

118/2023 **DATES OF FORTHCOMING MEETING**: 5th September 2023

The meeting closed at 9.40pm