



Loxwood Parish Council

Minutes of the meeting of Loxwood Parish Council held in the Mursell Room, North Hall, Loxwood on Monday 3rd February 2020 at 8pm.

20/19 Attendance: Parish Councillors: Chris Kershaw (Acting Chair); Tony Colling; Simon Bates; John Lewis; Rick Kelsey; and Annette Gardner.

CDC & WSCC Janet Duncton (left the meeting after 2025/)). CDC Gareth Evans

Jane Bromley, Clerk.

No members of the public

Apologies for absence – Parish Councillors: Roger Newman; Chris Agar; Simon Laker.

20/20 Declaration of Members' Interests – None.

20/21 Minutes of the Last Meetings – The Parish Council RESOLVED that the Minutes of the Parish Council meeting on 6th January 2020, and the Planning Committee Minutes of the 6th January 2020 are accurate records of those meetings.

20/22 APPENDIX 1 ACTION POINT LIST: The Parish Council reviewed and updated the list of Action Points.

20/23 Public Participation –None.

20/24 Report from Chichester District Councillor – Cllr. Gareth Evans.

District Council are still waiting for evidence to be gathered and reports to be produced by consultants. Officers are still working on the policies so there is not much more we can update at this time. Councillors did push at the last Council meeting that a public update was required as a matter of urgency. A site visit also took place on the 15th Jan Southern Gateway Project: Preferred development partner announced. Henry Boot Developments will now work to transform the southern area of Chichester into a vibrant and attractive new quarter.

Climate Emergency Plan: CDC have officially adopted the first stage of Climate Emergency Action Plan and will shortly be funding a new Climate Emergency Officer to help deliver the action plan. This position was proposed by the Lib Dems back in March last year. The Environment Panel has developed an initial action plan, which sets out a carbon reduction target of 10% year on year until 2025 within the district.

Rough Sleeping: CDC announced that they have successfully bid for £230,465 of funding from the Government's Rough Sleeper initiative, as part of their ongoing commitment to support rough sleepers. The money will help the council to further expand the outreach work that it currently has in place. It will also enable Stonepillow, a registered charity, which provides a lifeline to homeless people, to open its Chichester Hub seven days a week.

Local Update

Co-op application: I have written to Kayleigh who has said that this is still on track for the March Planning committee

Chris Barker (ECE Planning) – has stated in his most recent correspondence to CDC which was sent to me and subsequently forwarded to the Parish Council that "Ultimately, if such a scale of development is not taken forward positively ultimately a mixed-use development of this site will not be viable, resulting in the loss of a much needed/wanted retail offer in Loxwood. An entirely residential scheme would therefore be ultimate future position, should this submission fail to receive officer support."

Lagoon 3: A site visit was due to take place at the end of last week which was to be attended by the EA and Fire Services. This was off the back of concerns that were raised at a recent meeting over the heavy rainfall over Christmas and the New Year followed by a cold snap. A full report was requested along with images to satisfy that the structure is secure and most importantly the residents in the Parishes closest to this lagoon are safe. I have raised many times the reactive rather than proactive measures that appear to be in place. I hope to have received the full update this week.

Thane, The Drive: Around Christmas three static homes were reported to have been put in the garden of Thane alongside reports of a septic tank being sunk into the group. The enforcement officer got in touch with the occupants who have said this is a temporary structure and that they plan to apply for planning permission to knock down the house at Thane and build a new one. The current property is in need of redevelopment. CDC issued a Temporary Stop notice which expired on the 17th Jan and were due to do a site visit again next week to speak with the current occupants. I have written to the enforcement officer to request an update from this site visit.

VE75: You should have received an email on 29th Jan 2020 from David Hyland which stated "The Grants and Concessions Panel have agreed for grants of up to £250 to be made available for Parish, Town or City Councils to apply for (to a maximum of £10,000.) These will be considered in order of receipt, so early application is encouraged."

Upcoming Surgeries: Kirdford Stores – Saturday 15th February 11am – 1pm

Onslow Arms, Loxwood – Saturday 7th March 11.00am – 1pm.

20/25 Report from West Sussex County Councillor – Cllr. Janet Duncton. JD is looking into the ceiling repairs required by Loxwood School and will be speaking to the Bursar tomorrow. The PC are of the majority opinion that as this involves the fabric of the school, they should not be using CIL monies to remedy this situation.

WSSCC now has a new Chief Executive shared with East Sussex CC, Becky Shaw.

20/26 Clerk's Report. The Clerk had received a telephone call from a resident walking the Twitton near the Methodist Chapel to say a neighbour's fence was partially blocking the twitton. The PC would write to this resident to ask that it be cleared and Cllr Colling would ascertain which property was involved. **ACTION TC**

The Internal Audit had been booked for 11th May 2020.

A resident had complained about the untidy nature of the clothes bank at North Hall and Peter Winney Trustee of North Hall had asked that the bank be removed but the owner was trying to find a new location or it rather than transport it back to base first. The North Hall Trustee would be asked if he could expedite the removal as it had been some time since the first request.

ACTION Clerk

CDC had offered the Parish Council £250 from a fund on application to commemorate VE day this year being the 75th anniversary. The Parish Council asked the clerk to apply for this money to purchase a bench and plaque to be situated at the junction of Station Road and Farm Close.

ACTION Clerk

20/27 New Dog Bag Location. Discussion. CDC had advised they were no longer adding to the number of dog bins they emptied in the District which meant that the Parish Council would not be able to locate a new bin in the location of the Twitton opposite Nursery Green. The Parish

Council felt that they would progress the distribution of dog bag dispensers so long as volunteers could be found to fill up the dispensers as the bags were used. **ACTION Clerk**

20/28 Annual Parish Meeting- Arrangements. 24th April 7.30pm Air Ambulance CDC Gareth Evans and the Parish Councillors to speak.

20/29 Risk Assessment for 2020. The Parish Council to review the Risk Assessments for the forthcoming year and suggest any changes or additions. (*Assessments forwarded separately*). The Parish Council RESOLVED to approve the risk assessments for the forthcoming year 2020/2021

20/30 Accounts for payment- Approval of Payments for the month. Payments totalling £262.14 were approved and it was also approved that once the salary invoice came through from WSCC for the Clerk's services this would be paid in advance and ratified at the next PC meeting. (This invoice had subsequently come through totalling £1407.03 which includes November and December over time).

20/31 Updates and items for discussion: -

a) Highway/Roads and Traffic Calming. No report.

b) Nursery Site. Nothing further.

c) Drainage/Flooding. A list of potential mitigation measures as prioritised by Water Environment Consultancy had been received and Cllr Kelsey was to write to the Consultancy with comments on this. **ACTION RK/Clerk** A resident who was recently retired from the drainage business had made a suggestion that a database of issues be kept with regard to flood problems for local residents. This was to be progressed and put on the agenda for the next meeting. **ACTION RK/Clerk** The Clerk was to ask the Alford Clerk if a representative of Loxwood PC could be invited to their flood forum **ACTION Clerk**

d) North Hall. No report.

e) Farm Close. No report.

f) School. No report.

g) Neighbourhood Plan. The Call for Sites had been carried out and 10 sites identified which were in the process of being assessed by a sub group of the Working Group using the Locality national template. The results of the assessment would be reviewed by the Planning Consultant. The other contents of the NP were being progressively updated.

20/32 E- Bulletin and Newsletter articles. APM, Cycle Race Open Sessions.

20/33 Parish Matters. Nicholsfield Road sign had been damaged and needed to be reported. **ACTION Clerk**

20/34 Date of the next meeting: Parish Council Meeting Monday 2nd March 2020.

The meeting closed at 9.55pm