



# Loxwood Parish Council

Minutes of the meeting of the Parish Council of Loxwood held in the Mursell Room, North Hall, Loxwood on Thursday 11<sup>th</sup> January 2018 at 8pm.

Attendance: Parish Councillors: Chris Agar (Chair); Tony Colling; Roger Newman; Annette Gardner; Rick Kelsey.

WSSC Janet Duncton.

18/01 Apologies for absence: Parish Councillors: Simon Laker; Simon Bates; Martin Loxton; David O'Brien.

Chichester District Councillor Dr Peter Wilding.

18/02 Declaration of Members' Interests – None

18/03 Minutes of the Last Meetings – The Parish Council RESOLVED to approve the Minutes of the Parish Council meeting on 4<sup>th</sup> December 2017 and the Planning Committee Minutes of the of 4<sup>th</sup> December 2017 as accurate records of the meetings.

18/04 APPENDIX 1 ACTION POINT LIST: The list was updated.

18/05 Public Participation – None

18/06 Report from Chichester District Councillor – Cllr. Peter Wilding. No report.

18/07 Report from West Sussex County Councillor – Cllr. Janet Duncton. Reported that the recycling centres were to stay open for longer in the summer months and there should over the summer be a recycling centre open at all times during the hours 9am to 6pm in travelling distance.

Confirmed that Operation Watershed had further funding available for the remainder of the financial year of £172,000. Cllr Duncton advised that the initiative seemed to be working very well and that it was hoped although not yet confirmed that further funding would be allocated to it in the new financial year. Cllr Duncton confirmed she would support any application for funding made for Loxwood Flood mitigation purposes and she would find out whether the initiative funded survey work as well as mitigation work and let the Clerk know.

Cllr Duncton confirmed that neither CDC nor WSSC would be providing funds to Ifold and Plaistow Parish Council towards their consultancy costs in the Crouchlands appeal. This was because the Crouchlands situation was only one of many enforcement cases they had to deal with annually and their budgets could not provide funding to all. CDC and WSSC had supplied their own Barristers and all professionals had done a good job.

18/08 Clerk's Report. The Clerk confirmed that six volunteers had come forward for Speed watch duties.

The Clerk advised that the National Association for Local Councils had advised that following the data protection rules reform a data protection officer would need to be recruited for all Parish Councils and due to the necessary expertise required for this duty it was difficult to imagine that this role could be attributed to the Clerk or RFO. The Clerk advised that SALC were looking into this and she would keep the Parish Council updated.

The Clerk advised that a resident had asked for the Chair of the Parish Council to justify the amount allocated in the precept calculation to Loxwood School and the Chair confirmed he would address this request. **Action CA**

18/09 LOXWOOD WELCOME PACK – The Parish Council section for the Welcome Pack had been printed and had been passed to the ladies producing the pack.

18/10 Accounts for Payment –The payments totalling £1148.80 were approved.

18/11 Updates and items for discussion:-

- (a) Highway/Roads and Traffic Calming. The Speed watch volunteers were to be contacted and provided with details of how to register onto the Loxwood Scheme and how to carry out the online training. **Action Clerk**

THE VAS forms for the socket installing for the SIDs had been sent to WSCC and this should instigate the S106 funding for them.

- (b) Nursery Site. The commercial site was owned by Marda Developments Ltd in which a developer John Elliot had a share- holding as well as the executors of the late owner. A meeting was to be set up between John Elliot, the Parish Council and Marcel Hoad (agent and shareholder of Marda Developments) in early February to discuss the lease to be drafted between Marda and the Co Op ahead of gaining planning consent.
- (c) Drainage/Flooding. A meeting had been set up with the Environment Agency, WSCC and the Parish Council for 26<sup>th</sup> January. The long list of mitigation proposals, the funding and the questionnaire for residents were to be on the agenda.
- (d) North Hall. The WIFI was up and running.
- (e) Farm Close. The Planning Officer had not yet been in touch but an amended plans were anticipated.
- (f) Gatwick Noise. No further update but the Parish Councillors commented that they had thought the noise situation had improved recently.

(g) School. Nothing to report.

18/12 E- Bulletin and Newsletter articles. Speed watch volunteer request. Doctors' surgery grant funding purchases. Welcome pack availability.

18/13 Parish Matters. The possibility of providing funding towards the professional consultancy fees incurred by Plaistow and Ifold Parish Council was discussed. It was recognised that there was a benefit to Loxwood residents following the outcome of the appeal hearing and an item was to be included on the agenda for February recommending a sum of £3500 further funding to be provided from Reserves towards their costs.

The Zip wire area continued to be fenced off as it was still very muddy although the grass had grown. The paving in the playground was to be carried out by a subcontractor shortly but public liability insurance needed to be confirmed.

18/14 Date of the next meeting 5<sup>th</sup> February 2018

The meeting closed at 9.10pm