



Loxwood Parish Council

Minutes of the meeting of the Parish Council of Loxwood held in the Mursell Room, North Hall, Loxwood on Monday 7th January 2019 at 8pm.

Attendance: Parish Councillors: Chris Agar (Chair); Tony Colling; Roger Newman; Martin Loxton; Annette Gardner; Rick Kelsey; Simon Bates; Simon Laker. CDC Peter Wilding (arrived during 19/008); WSCC Janet Duncton (arrived during 19/010); Jane Bromley, Parish Council Clerk. 3 members of the public.

19/001 Apologies for absence – Parish Councillor David O’Brien.

19/002 Declaration of Members’ Interests – None declared

19/003 Minutes of the Last Meetings – The Parish Council RESOLVED to accept the Minutes of the Parish Council meeting on 3rd December 2018 and the Planning Committee Minutes of the 3rd December 2018 as accurate records of the meetings.

19/004 APPENDIX 1 ACTION POINT LIST: The Parish Council reviewed the list of Action Points, there were no updates this month.

19/005 Public Participation – A resident urged the Council to publicise that residents may comment on the CDC Revised Local Plan Consultation, this Consultation ended on 7th February. Cllr. Agar advised the resident that LPC would publish their letter of objection on the PC website.

19/006 Report from Chichester District Councillor – Cllr. Peter Wilding. This item was held after 19/008. CDC P Wilding advised that it appeared that the southern A27 re-route was unlikely to receive funding as the preferred route from the Highways Agency.

Post meeting note: - CDC issued a press statement advising that neither the northern nor southern routes were viable according to the Highways agency.

19/007 Report from West Sussex County Councillor – Cllr. Janet Duncton. This item was held after 19/010. WSCC J Duncton stated that the final County budget decisions were to be made in February 2019. It was noted that some services could no longer be funded such as the fire service week long workshop for disadvantaged children. She was aware that schools were in need of extensions and always had in mind the need of the Loxwood School for a library. J Duncton highlighted the Gatwick consultation on the use of the emergency runway for a small number of departures and arrivals.

19/008 Clerk’s Report. The Annual Parish Meeting would be held at 7.30pm on Friday 26th April 2019 in North Hall. WSCC SPAM Speaker PCSO Rich Mooney had confirmed he would be available. The Clerk advised that work on the new website www-loxwood-pc.gov.uk was going well and the domain host would shortly be billing the Council for a two years subscription at which time the site would go live. The generic individual councillor emails would then be set up.

19/009 Accounts for Payment -Payments totalling £8272.80 were approved for January 2019.

19/010 Neighbourhood Plan. Discussions: feedback from the public meeting on 9th December 2018; and the formation of a Steering Group.

Over 120 people had attended the public meeting on the proposed new draft CDC Local Plan and its impact on the Loxwood Neighbourhood Plan. Those attending had been fully supportive of revising the Loxwood Neighbourhood Plan should the need arise. This need would arise should the revised Local Plan seek to allocate additional housing for Loxwood and therefore necessitate the need for further sites. The revised Plan currently being consulted upon allocated an additional 125 dwellings for Loxwood.

In the mean- time the Loxwood Parish Council would be objecting to the additional housing allocated in the revised CDC Local Plan of 125 units for Loxwood and a letter of Objection was to be drafted and publicised. **ACTION TC/Clerk**

It was resolved to set up a 7 strong Steering Group in anticipation of a revision to the Neighbourhood Plan being required. Preparations for the revised Neighbourhood Plan would begin before the outcome of the CDC Local Plan revision was known to ensure it could be put in place 6 months after the Revised CDC Local Plan was “made” which was the legal requirement. This was timetabled for December 2020.

Three Parish Councillors would sit on the Steering Group: Chris Agar; Tony Colling; and Rick Kelsey. Also it was agreed that 2 seats would be allocated to the Loxwood Society and Mr Len Milsom agreed to be one of these as a previous steering group member. In addition, residents would be invited to put themselves forward for nomination by these original members. An email to potential applicants was to be sent out by the Clerk requiring them to state their credentials for active participation in the Steering Group. Following receipt of the individual inputs, the existing Steering Group members would select the remaining members of the group. **ACTION Clerk**

19/011 Loxwood FC grant application and request for a support letter. APPENDIX 2a and 2b The Parish Council RESOLVED to approve the grant application for £200 and would provide a letter of support for their grant application to the Gatwick Airport Community Trust. **ACTION Clerk**

19/012 Gatwick Airport Expansion Masterplan consultation (Previously circulated). The Parish Council RESOLVED (by a majority of five, two abstained and one opposed the objection) to object to the use of the emergency runway for arrivals and departures. The Clerk was authorised to respond to the consultation in this manner. **ACTION Clerk.**

19/013 Neighbourhood Plan Monitoring Form to 31 December 2018. Discussion and allocation of the task regarding the request by CDC for the completion of this form to 31st March 2018. The Parish Council RESOLVED to authorise Cllr Agar in conjunction with the Clerk to update the monitoring form and this would be circulated to all Cllrs before submission. **ACTION CA/Clerk**

19/014 Issue of Councillor Election Nomination Documents Appendix 3. The Parish Council to RESOLVED to authorise the Clerk as the nominated person for the Council to issue Nominations Documents to potential candidates for the May 2019 elections.

19/015 Updates and items for discussion: -

- (a) Highway/Roads and Traffic Calming. The recent repositioning of the SID was noted. The effectiveness of both the SID, the recently erected Vehicle Activated Signs (VAS) adjacent to the Nursery Site and the Speedwatch Group activity was discussed.
- (b) Nursery Site. Sewerage disposal. Commercial site. The Clerk was asked to contact the agent for the Commercial site to ask for a time frame for the planning application to be submitted for the retail unit plus residential use above. **ACTION Clerk**
- (c) Drainage/Flooding. Stream Walk update. Funding application. WSCC J Dunton indicated that the funding had been allocated to Loxwood Parish as applied for, for modelling and hydraulic work but no official notification had yet been received by the Clerk. When this had been received the Clerk was authorised to contact Water Environment to ask them to go ahead with their work. **ACTION Clerk**
- (d) North Hall. The height barrier and bund had now been erected to make the site more secure.
- (e) Farm Close. Already discussed in the Planning meeting.
- (f) School. Cllr Newman advised he was now a school Governor. Cllr Newman was asked to enquire what mitigation had occurred with regard to the surface water flooding Burley Close had received off the playground. **ACTION RN**

19/016 E- Bulletin and Newsletter articles. Request to residents to report all flooding and sewerage issues to Southern Water/ WSCC.

The letter of objection sent by the Parish Council with regard to the revised CDC Local Plan was to be published.

19/017 Date of the next meeting Monday 4th February 2019