



Loxwood Parish Council

Minutes of the meeting of the Parish Council of Loxwood held on Monday 5th July at 8pm in the main hall North Hall.

96/2021 ATTENDANCE: Parish Councillors: Rick Kelsey (Chair); Chris Agar; Tony Colling; Roger Newman; Simon Bates. WSCC Janet Duncton (left the meeting after 101/2021). Jane Bromley, Clerk. One member of the public.

Apologies for absence: Parish Councillor Annette Gardner and CDC Gareth Evans.

97/2021 DECLARATION OF MEMBERS INTERESTS: None.

98/2021 MINUTES OF THE LAST MEETING – The Parish Council Resolved whether the Minutes of the Parish Council meetings on 7th June 2021, and the Planning Committee Minutes of the 7th June 2021 are accurate accounts of those meetings.

99/2021 APPENDIX 1 ACTION POINT LIST: The Parish Council updated the list of Action Points from previous meetings.

100/2021 PUBLIC PARTICIPATION – None.

101/2021 REPORT FROM WSCC JANET DUNCTON-

- The new fire station at Broadbridge Heath is progressing.
- Residents have reported block drains in the Parish which are all being attended to.
- Potholes are gradually being filled across the District although, there had been complaints at the quality of work which were being addressed.
- From 1st July new development and large commercial developments across the Chichester District is on hold until the situation of the problem of water extraction can be solved or that water neutrality can be demonstrated.
- The first face to face meetings are now being held at County including meetings with regard to next year's budget.
- The problem of Giant Hogweed spreading was raised and JD would raise this with Highways.

102/2021 REPORT FROM CDC GARETH EVANS – See attached report.

103/2021 NEW HOMES BONUS APPLICATION £7470 Discussion regarding application- Two requests have been received the Loxwood Sports Association car park extension; and 12 picnic benches for North Hall.

It was noted the LSA would require around £7000 for the car park extension and the 12 picnic benches would cost approximately £3400; however, there was an offer on the benches which would soon expire.

The New Homes Bonus application would need to be submitted by the end of July but a response to the application would not be known until the middle to end of September. Cllr Agar therefore proposed that the NHB application be made in respect of the car park funding and funds for the picnic benches be taken from Parish Council Reserve funds or remaining CL. Proposed by Cllr Agar, seconded by Cllr Colling and all in favour.

The completed NHB application would be circulated to Councillors for approval before submission any shortfall from the funds available would be used to purchase an additional bench. **ACTION Clerk**

104/2021 QUEENS PLATINUM JUBILEE- Ideas for commemorating this event/ feedback from newsletter article: North Hall trustees were to be asked if they would like additional trees following on from a resident suggestion to commemorate the Green Jubilee. With regard to a heritage trail the Clerk would approach the history society. Further thought would also be given to this subject. **ACTION Clerk**

105/2021 APPENDIX 2 RESURRECTION OF THE NORTH PARISHES MEETING: Suggested date Tuesday 27th July 2021. 7pm via ZOOM. See suggested agenda. The Parish Council RESOLVED this proposal and agenda. Cllr Kelsey and Cllr Agar would attend. **ACTION Clerk**

106/2021 SHAREPOINT- Discussion as to whether to continue with this facility for Steering Group members and Councillors or to revert to the cheaper email only facility. Cllr Colling proposed to continue with the existing set up but reconsider once the Neighbourhood Plan Revision has been accomplished.

107/2021 ACCOUNTS FOR PAYMENT -The payments for the month were approved.

108/2021 UPDATES AND ITEMS FOR DISCUSSION: -

(a) Highway/Roads. Nothing to report.

(b) Drainage/Flooding/ Sewerage Infrastructure-

Meetings had been held with Thakeham and Reside regarding drainage and also the Environment Agency re flood resilience. A further meeting was to be held tomorrow with Antler and Millwood Homes regarding drainage.

- Flood Resilience. Cllr Kelsey had discussed with the Environmental Agency (EA) individual property flood resilience in a meeting which included some residents. Grants were available to cover the cost. Nigel Simmonds (NS) had put together a letter to residents regarding this to express interest so that numbers could be ascertained. There was a timescale of two years. The proposed letter had been circulated and Cllr Kelsey proposed that the Parish Council approve the letter seconded by Cllr Colling and all in favour. The EA would project manage the scheme. **ACTION Clerk**
- NS had drafted a letter regarding Riparian Duties along the Lox Stream to remind them of their duties which had been circulated. The letter was a reminder of the importance of the work that had been suggested previously for individual owners and there was a suggestion that the owners could fund clearance work to be done by a local contractor/groundsman and Riparian Owners to let the Parish Council know if they want them to place an advert in the newsletter on their behalf. Cllr Kelsey and Cllr Colling are to amend the proposed letter circulate and then send to Riparian Owners. **ACTION Clerk/Cllr Kelsey and Cllr Colling.**
- The meeting with Antler Homes and Millwood Homes would be Chaired by Cllr Colling in the Mursell Room at 10am on 6th July Cllr Kelsey and Nigel Simmonds would be attending.
- NS advised Thakeham were to appoint a local liaison person to site such that locals would have a point of contact should problems arise.

(c) Pallinghurst Wood- Clay Pit Proposal. Nothing to report.

(d) North Hall- Nothing to report.

(e) School-

- Cllr Newman advised that the September school intake is a maximum of 17 and that they were unlikely to fulfil this. This emphasised that families may be finding it hard to locate in Loxwood due to property prices.
- The School have a COVID recovery grant for the children whose progress has been hindered by the lockdowns.

(f) Neighbourhood Plan- AECOM HRA Appropriate Assessment: The HRA AA had been circulated this required some small amendments with regard to the status of sites and also to include more robust recommendations. Cllr Colling Cllr Agar had revised the Environmental Policy for the Neighbourhood Plan to be included in the Submission Plan after Parish Council approval. These changes were proposed by Cllr Colling seconded by Cllr Agar and all in favour.

109/2021 Newsletter articles. Platinum Jubilee ideas. Councillor Vacancies.

110/2021 Parish Matters. None.

111/2021 Date of the Next Meeting Monday 6th September 2021.

The meeting closed at 10.10pm