



Loxwood Parish Council

Minutes of the meeting of the Parish Council of Loxwood held in the Mursell Room, North Hall, Loxwood on Monday 5th November 2018 at 8pm.

Attendees: Parish Councillors: Chris Agar (Chair); Tony Colling; Roger Newman; Simon Bates; Rick Kelsey. WSCC Janet Duncton until item 18/168. CDC Peter Wilding until item 18/168. Jane Bromley Parish Council Clerk. Four members of the public until item 18/168

18/161 Apologies for absence – Parish Councillor: Simon Laker; Martin Loxton; Annette Gardner. Not present Parish Councillor David O’Brien.

18/162 Declaration of Members’ Interests – None.

18/163 Minutes of the Last Meetings – The Parish Council RESOLVED the Minutes of the Parish Council meeting on 1st October 2018 and the Planning Committee Minutes of the 1st October 2018 as accurate records of the meetings.

18/164 APPENDIX 1 ACTION POINT LIST: The Parish Council reviewed and updated the list of Action Points.

18/165 Public Participation- A resident updated the Council that a reward had been offered concerning the arson attack to his property.

18/166 Report from Chichester District Councillor – Cllr. Peter Wilding. The proposed revised CDC Local Plan would be put to Cabinet on 14th November and to Full Council members on 20th November.

The Southern Gateway development in Chichester was proving to be a complex issue and grants achieved had a spending deadline and so the pressure to resolve all issues was on.

A Tree preservation order had been requested for a tree along Brewhurst Lane and did the Parish Council have any objection. The Parish Council confirmed they did not.

PW requested a copy of the email sent by the Planning Officer for the Nursery site explaining the situation with regard to the Discharge of the condition with regard to the sewerage connection.

TC explained the recent meeting with Southern Water had confirmed to the Parish Council that no long-term plan for upgrading the sewerage system in the Parish had yet been made.

18/167 Report from West Sussex County Councillor – Cllr. Janet Duncton- JD explained the “What If” training and workshops available to communities to deal with emergency situations for which outside help would be difficult such as the Parish being cut off due to weather conditions.

JD advised that a meeting of members of “Men’s Shed” groups had taken place in the District recently.

JD had attended the Loxwood Lunch Club and had listened to members issues and responded to these.

TC asked that JD support the Parish Council’s recent Operation Watershed funding application which JD confirmed she would.

RK queried whether the Velo South event was to go ahead next year. JD confirmed that regulation as to any agreement for such an event would have been much tighter and consultation wider if it did.

18/168 Clerk’s Report. Resident correspondence. The Clerk discussed with the Council recent correspondence received from residents and the reply the Council wished to make.

The Clerk was asked to include Tree inspections for insurance purposes on the next agenda.

ACTION Clerk

18/169 Accounts for Payment -Payments totalling £3963.08 were approved.

18/170 CDC Revision of Local Plan Timetable. APPENDIX 2 The Parish Council to discuss the implications of any revisions to the Local Plan and its interaction with the Neighbourhood Plan. The timetable was noted and it was discussed further below.

18/171 Neighbourhood Plan Public Meeting: The Parish Council to set possible dates for this meeting with parishioners concerning the revision of the Neighbourhood Plan.

The Proposed revised CDC Local Plan was to be consulted upon from 13th December to 7th January and therefore it was proposed to hold a public meeting to discuss this and the implications for Loxwood at a public meeting in Loxwood. The dates put forward being 16th December as a preference but also 9th December. A representative from CDC was to be invited along with the Parish council’s Planning Consultant and MP Gillian Keegan. The aim of the meeting was to inform residents so they could make useful observations to CDC on the revised Plan and also to discuss a way forward for the Neighbourhood Plan with the residents. **ACTION Clerk**

18/172 CDC Infrastructure Delivery Report. APPENDIX 3 The Parish Council to discuss any amendments required to the Loxwood PC contribution to this report.

The Clerk was asked to find out how projects for Loxwood can become Strategic Projects for CDC rather than projects for Loxwood’s CIL. An amount of funding of £150000 for flood mitigation was to be put forward for strategic funding.

A further amount of £6000 for safety barriers for North Hall was to be put forward as a project for Loxwood’s CIL. **ACTION Clerk**

18/173 North Hall Grant Application. APPENDIX 4 The Parish Council to discuss the grant application from North Hall Trustees.

The application was discussed and the Clerk was asked to check with a SALC consultant whether the Parish Council was at liberty to take on this project being a Custodian Trustee and this being a capital project. If this were possible the Coatech quote would be accepted.

18/174 Updates and items for discussion:-

(a) Highway/Roads and Traffic Calming.

The Clerk was asked to check the insurance position with regard to the VAS poles 4 owned by WSCC and one by the Parish Council.

(b) Nursery Site. Sewerage disposal. Commercial site.

A meeting had taken place with Southern Water concerning the poor foul water infrastructure for Loxwood and it was established at that meeting that any upgrade to the system would not be for at least 7 years. A planning application was imminent for the commercial site.

(c) Drainage/Flooding. Stream Walk update. Funding application. Request by resident for flood forum meeting to be held.

Quotes for hydraulic modelling and survey work had been received and funding applied for from Operation Watershed.

It was felt that at this time a Flood Forum meeting would not be useful as it was necessary to wait for the modelling and survey work to be completed before anything useful could be imparted. It was envisaged that a meeting of the flood Forum would be held early in 2019.

(d) North Hall.

Extension update. The extension was completed and the contractor would produce the final bill shortly.

(e) Farm Close.

Viability study update. An independent study had confirmed not no change to housing mix or numbers were required from those stated in the neighbourhood Plan for viability and the application was now pending redesign of the properties which had been an issue previously.

(f) School. The Clerk was asked to contact the Governors to establish whose responsibility was the issue of the surface water from the playing fields causing local flooding in times of high rainfall.

ACTION Clerk.

18/175 E- Bulletin and Newsletter articles.

Flood Forum update. CDC Local Plan Public Meeting.

18/176 Date of the next meeting Monday 3rd December 2018.

The meeting finished at 10.15pm