



Loxwood Parish Council

Minutes of the meeting of the Parish Council of Loxwood held in the Mursell Room, North Hall, Loxwood on Monday 4th February 2019 at 8pm.

Attendance: Parish Councillors: Chris Agar (Chair); Tony Colling; Rick Kelsey; Simon Bates; CDC Peter Wilding (arrived during 19/022 and left the meeting after 19/023); WSCC Janet Duncton (arrived during 19/022 and left the meeting after 19/024); Jane Bromley, Parish Council Clerk. 8 members of the public.

19/018 Apologies for absence – Parish Councillors: Annette Gardner; Roger Newman; Martin Loxton; David O'Brien; and Simon Laker.

19/019 Declaration of Members' Interests – None declared.

19/020 Minutes of the Last Meetings – The Parish Council RESOLVED that the Minutes of the Parish Council meeting on 7th January 2019 and the Planning Committee Minutes of the 7th January 2019 were accurate records of the meetings.

19/021 APPENDIX 1 ACTION POINT LIST: The Parish Council reviewed and updated the list of Action Points.

19/022 Public Participation – Members of CAGNE, Sally Pavey and Michael Brookes gave an update on Gatwick Issues.

The draft masterplan for Gatwick consultation was now closed. This had consulted upon: use of the emergency runway; and continuance of safeguarding land for a third runway. The results are expected late Spring. There had been a huge response. Safety issues concerning the use of emergency runway was a primary concern for CAGNE.

Proposals for the redesign of airspace below 7000ft will come out later this year.

Government Green Paper consultation regarding passing decisions over airspace use to a Local Level to close on 3rd April 2019.

Noise Management Board to be reformatted with two tier approach of executives and a forum. SP drew to the attention of the Parish Council a meeting organised by CAGNE to take place in Ockley Village Hall on 27th February at 7pm which included a talk by Tim Johnson from the Aviation Environment Federation.

Luke Bargman and Tim Vincent, Reside Developments to put forward proposals for the site at Hawthorn Cottage.

10 units 2/3 beds including bungalows.

No affordable housing a pool financial contribution instead.

Cllrs made some comments regarding the stark end on appearance of the design which would not fit the vernacular.

Cllr Colling commented currently the proposal was outside of the Policies of the made Neighbourhood Plan and would therefore be objected to on these grounds.

Chris Geddes and John Smith, Thakeham Home to put forward further proposals for Land at Little Farm Pond Copse Lane.

50 units 30% affordable (5) Mix of 2 up to 4 beds. They would design in accordance with the vernacular.

Traffic calming proposal along B2133 put forward including pinch points. Cllrs advised a pedestrian crossing would be highly desirable for foot passage to and from new village shop and to and from school. Advised to contact Southern Water regarding foul water situation and to find an early solution. Cllr advised proposal would currently be objected to as the proposal was outside the Policies of the made Neighbourhood Plan.

19/023 Report from Chichester District Councillor –Cllr Wilding advised the CDC budget for 2019/2020 was to be put to Cabinet on 5th February. Finances were reasonably healthy. The St James industrial Estate in Chichester was being refurbished and a property had been purchased for conversion for the homeless at a total cost of £2M.

Cllr Agar commented that the Local Plan consultation website pages were difficult to use. The submission copied to Loxwood Parish Council by a developer in relation to the housing numbers proposed for Wisborough Green was discussed and the site in question was noted as have been restricted to 25 units when its size would warrant a larger allocation which the developer had put forward strong arguments for. Cllr Wilding was to take this up with CDC.

ACTION PW

19/024 Report from West Sussex County Councillor – Cllr. Janet Duncton. The County Council was reviewing its services to make savings due to a restriction in government funding. One particular service which was “Safe Drive Stay Alive” provided to children between the ages 15 and 17 was to be funded for one more year only. This was an education to this age group in road safety and included contributions from individuals who had first hand experience of a tragedy from road accidents and also a driver whose driving had resulted in the death of a child. Cllr Duncton felt this was such an important service that she was looking for independent funding to keep it going and asked Cllrs to consider any contacts they had that might be interested in sponsoring this service.

19/025 Clerk’s Report. Resident correspondence. The blocked ditches along Spy Lane had been the subject of further correspondence and Chichester District Council had requested photographs which LPC had though they had previously sent but the Clerk would send again.

ACTION Clerk These photographs would provide evidence for enforcement action.

19/026 Accounts for Payment -Payments totalling £5247.92 were approved.

19/027 Loxwood School grant application 2018/2019 fund provision for outdoor resources.

Appendix 2 The school had provided invoices of monies spent to £4000 on out door resources during 2018-2019..

The Parish Council considered the net spending by the school on outdoor equipment. Provision had been made for this in the 2018/2019 budget. It was considered that three quotes for small value items, as requested by the form produced after minute reference 18/42, was not in this case possible. The Parish Council therefore RESOLVED to release the funds provided of £4000, although it was noted the net expenditure by the school was slightly in excess of this. A note was to be sent to the school that in future the terms of the grant application for projects would need to be strictly adhered to before the Parish Council would release funds.

19/028 Neighbourhood Plan Monitoring Form to 31 March 2018. Appendix 4. The Council RESOLVED to approve the Monitoring Form for submission to CDC. **ACTION Clerk**. Cllr requested details of how this form was used by CDC and also whether we could have a response to our report.

19/029 Tree Surveying. Appendices 5a,5b and 5c. The Parish Council RESOLVED to accept quote 5b and 5c from the same contractor. The Clerk was asked to report the trees that had been identified as in need of attention at the junction of Station Road and B2133 to WSCC on whose land they grew. **ACTION Clerk**

19/030 Updates and items for discussion: -

a) Highway/Roads and Traffic Calming. Nothing further.

b) Nursery Site. A Planning Application for the Commercial Site at the Nursery Site was expected shortly.

c) Drainage/Flooding. Funding application. Operation Watershed funding for the hydraulic modelling and surveys had been received and work was commencing.

d) North Hall. The Store Room behind the stage had been converted to a Green Room and the acoustics in the main hall had been improved by additional panelling.

e) Farm Close. Discussed during the Planning Committee meeting.

f) School. Nothing further.

19/031 E- Bulletin and Newsletter articles.

Annual Parish Meeting

Operation Watershed Funding.

Council Elections.

19/032 Date of the next meeting Monday 4th March 2019

19/033 Closure of meeting to the public.

The Parish Council RESOLVED to close the remainder of the meeting to the public.

19/034 Neighbourhood Plan Steering Group Personnel Matters. Appendix 6 Candidate Resumes. The founder Parish Council members of the Steering Group had drawn up a list of criteria that were important attributes for the selection of members. Two individuals from Lox.Soc. were recommended and two other residents. Two applicants were recommended to be turned down. The Parish Council accepted the recommendations of the founder members. The Parish Council RESOLVED that the Steering Group for the Revised Loxwood Neighbourhood Plan preparation be comprised: Fiona Gibbons, Len Milsom, Peter Hughes and Alistair Logan. Founder Parish Council members being: Tony Colling, Chris Agar and Rick Kelsey. The Clerk was asked to let the candidates know. ACTION Clerk

The meeting closed at 10.20pm