



Loxwood Parish Council

Minutes of the meeting of the Parish Council of Loxwood held on Monday 4th December 2017 at 8pm.

Attendees: Parish Councillors: Chris Agar (Chair); Tony Colling; Annette Gardner.
Chichester District Councillor Peter Wilding.
1 member of the public.

17/201 Apologies for absence – Parish Councillors: Martin Loxton; Rick Kelsey; Roger Newman; Simon Laker; David O’Brien; Simon Bates. West Sussex County Councillor: Janet Duncton.

17/202 Declaration of Members’ Interests – None.

17/203 Minutes of the Last Meetings – The Parish Council RESOLVED the Minutes of the Parish Council meeting on 6th November 2017, the Planning Committee Minutes of the Planning Meetings of 6th November and the Finance Committee Minutes of 13th November were accurate records of the meetings.

17/204 APPENDIX 1 ACTION POINT LIST: The Parish Council reviewed and updated the list of Action Points. It was decided to remove the action to achieve a reinstatement date from Hall and Woodhouse of the hedge at the Onslow Public House as there had been no response to several requests for this date from them.

17/205 Public Participation – A resident involved in the production of the Welcome Pack discussed the layout of the Parish Council Welcome booklet.

17/206 Report from Chichester District Councillor – Cllr. Peter Wilding. The masterplan for the redevelopment in Chichester near the station had been adopted by the District Council. A flyover for the railways line was not possible due to finance and the large land area a bridge would require and so the railway crossing would remain. The bus depot would be relocated.

17/207 Report from West Sussex County Councillor – Cllr. Janet Duncton. No report.

17/208 Clerk’s Report. Training brochures would be sent to the Councillors who had not already received these and courses booked for them as they desired.

17/209 APPENDIX 2 -PRECEPT 18-19 – The Parish Council discussed the Precept calculation put forward by the Finance Committee and RESOLVED to approve the calculation a total precept of £42665 which was to be sent to CDC before 5th January 2017. ACTION Clerk

17/210 APPENDIX 3 - AUTHORITY MONITORING REPORT. The Parish Council reviewed the report drafted by Cllrs Colling and Agar and RESOLVED to approve the report for submission to Chichester District Council. ACTION Clerk

17/211 APPENDIX 4 - FINANCE COMMITTEE TERMS OF REFERENCE. The finance committee suggests changes to their Terms of Reference as highlighted. The Parish Council RESOLVED to adopt the updated Terms of Reference for the Finance Committee.

17/212 APPENDIX 5 – FINANCIAL REGULATIONS. The Finance Committee suggest changes to the Financial Regulations to include the Finance Committee as a body in the regulations. The Parish Council RESOLVED to approve the updated Finance Regulations.

17/213 LOXWOOD WELCOME PACK – The Welcome Pack Parish Council welcome booklet was discussed and subject to: adding pictures to the front page; trimming the Parish boundary map; expanding the map to make it more legible; and final approval by all concerned, the Clerk was to have 100 copies printed. ACTION Clerk

17/214 Accounts for Payment -The Parish Council agreed the amounts for payments of £858.37.

17/215 Updates and items for discussion:-

Highway/Roads and Traffic Calming. A form for the locating of the SIDs had been received and this was to be completed and sent to WSCC by the Clerk and Cllr Agar. ACTION Clerk/CA.

The had been one person volunteer for Speedwatch duties and in conjunction with Cllr Agar two people were not enough to get this underway as a minimum of 6 people were required. A further request would be put in the January newsletter but should sufficient volunteers not be forthcoming the initiative would need to be delayed.

(a) Nursery Site. Nothing to report.

(b) Drainage/Flooding. The Flood Forum meeting on 24th November had been attended by MP Gillian Keegan who was keen to be kept informed of progress. The Environmental Agency had reported that the outcome of their contractors appraisal had been that the Cost / benefit ratio had not been sufficient to trigger Government Funding and therefore mitigation measures would need to be funded more locally. The contractor had come up with a list of mitigation measures which it may be possible to initiate and fund locally. There was a meeting with the EA and the Parish Council on 15th December to discuss this list and funding in preparation for a workshop with the Flood Forum in the early New Year.

Southern Water had attended the Flood Forum and whilst the inundation problem for the pipe network was recognised works to alleviate this problem were not to be budgeted for until the 2020 to 2025 programme of budgeting. There were some short term alleviation measures which were to go ahead before then however.

(c) North Hall. A telephone line had now been installed at North Hall.

(d) Farm Close. The Clerk was asked to contact the planning officer to find out the progress of the recent planning application on this site. ACTION Clerk

(e) Gatwick Noise. No update.

(f) School. No update.

17/216 E- Bulletin and Newsletter articles.

Request for speedwatch volunteers; Precept; Flood Forum news; date of next meeting.

17/217 Date of the next meeting Thursday 11th January 2018. The meeting closed at 9pm