



Loxwood Parish Council

Minutes of the meeting of the Parish Council of Loxwood e held in the Mursell Room, North Hall, Loxwood on Monday 3rd June 2019 at 8pm.

19/104 Attendance: Parish Councillors: Chris Agar (Chair); Tony Colling; Rick Kelsey; Simon Bates; Simon Laker; Annette Gardner; Chris Kershaw. CDC: Gareth Evans.

Jane Bromley, Clerk to the Parish Council.

7 members of the public.

Apologies for absence: Parish Councillors: Rick Kelsey and Simon Laker. WSCC Janet Dunton.

Cllr Kershaw did not attend.

19/105 Declaration of Members' Interests: None.

19/106 Co Option to fill Councillor Vacancies- The Parish Council RESOLVED (by a simple majority, all in favour) to Co Opt Roger Newman and John Lewis as members of the Parish Council. The newly appointed members signed the Declaration of Acceptance of Office.

19/107 Minutes of the Last Meetings – The Parish Council RESOLVED that the Minutes of the Parish Council meeting on 7th May 2019, the Planning Committee Minutes of the 7th May 2019 were accurate records of those meetings.

19/108 APPENDIX 1 Action Point List: The Parish Council updated the list of Action Points.

19/109 Public Participation: None.

19/110 Report from Chichester District Councillor – Cllr. G Evans was originally from Ifold and understood and appreciated the area well. The Loxwood Ward now covers 6 parishes and himself and Cllr N Hume would share the Ward between them. They had organised some drop-in surgeries every 1st and 3rd Saturday, which in Loxwood was on 17th August at the Onslow Arms. All dates would be published in the Parish.

CDC there was now no overall political party n control although the Cabinet was all Conservative members however the Committee members had strong representation from other parties.

19/111 Report from West Sussex County Councillor – Cllr. Janet Dunton. No report.

19/112 Clerk's Report. Resident correspondence. A resident had written to the Parish Council. The resident asked that the Parish Council Push WSCC to resurface the road including the base

structure and in addition push for a TRO on large lorries - as a village we are exceeding the 3% of traffic as large vehicles. This would help the village when Dunsfold Aerodrome comes on by limiting lorry movements.

The Parish Council suggested that data from the traffic grid be obtained to support the 3% statistic and then write to WSCC Highways concerning this. **ACTION TC/Clerk.**

Councillors were reminded to submit their Registers of Interests by the next Parish Council meeting.

19/113 APPENDIX 2 Cybercrime insurance quote for consideration. The Parish Councillors had not had time to study the detail of this quote and therefore it would be carried forward for a decision at the next Parish Council meeting. **ACTION Clerk**

19/114 Accounts for Payment - Payments of £5502.22 were approved.

19/115 Finance Committee election for Chair and Vice Chair. The Parish Council RESOLVED to appoint the newly Co-Opted member Cllr Newman as Chair of the Finance Committee and Cllr Kelsey (who had previously indicated his willingness for the role) as Vice Chair of the Committee.

19/116 APPENDIX 3 The Responsibilities List was updated.

19/117 APPENDIX 4a and 4b School grant £4000 and CIL £25,000 applications to be considered. The Council reviewed the details supplied with the applications and considered the application and the reason for them, sound. The Parish Council RESOLVED to approve the Project Grant application for £4000 which had been allocated as an Ear Marked reserve after forming part of the 2017/208 precept calculation and also CIL monies of £25,000 towards the outside play area upgrade.

19/118 LSA Lease Assignment. Update. The Parish Council had consulted its solicitor on the oversight that the lease assignment had not been undertaken by the Loxwood Sports Association within the allotted time scale and the advice had been that this step should therefore be redone rather than waiving the clause requiring this assignment. The Clerk was to inform the LSA solicitor. **ACTION Clerk**

19/119 Updates and items for discussion: -

a) Highway/Roads and Traffic Calming. Speedwatch session had occurred and the SID moved to new locations.

b) Nursery Site. The Plans for the Commercial retail outlet for the Co Op had been submitted to CDC and were awaiting validation before being publicly available.

c) Drainage/Flooding. A meeting had taken place with Southern Water and the notes of this meeting would be made available to the Councillors on Sharepoint and details published to the residents via the Newsletter. **ACTION Clerk** There had been some conflicting advice received from Southern Water as to any infrastructure upgrade. Those managers from Southern Water

that had met with the Parish Council had confirmed that currently there were no funds specified to Loxwood for any sewerage infrastructure upgrade, whereas advice received by Thakeham Homes with regard to their enquiry for their site proposal Land South West of Guildford Road had indicated that an upgrade to the system would occur within 24 months.

d) North Hall. The village fete was to be held 8th June.

e) Farm Close. The 6-month limit within which and appeal to the refusal of planning ended on 31st July but no appeal had yet been listed.

f) School. A new library had been opened by MP G Keagan. Forthcoming projects included a new trim trail and an upgrade to the staff room.

g) Neighbourhood Plan. The second meeting of the Steering Group had taken place. A project plan had been drafted and funding looked into. A fund of £9000 for the Parish Council to engage Consultancy help was available once a specification and quote obtained for works proposed. CDC have been formally notified by the Parish Council of the Parishes intention to revise its Neighbourhood Plan.

19/120 E- Bulletin and Newsletter articles. Southern water meeting and encourage residents to report issues. New Co Optees. Planning Application Land South West of Guildford Road. Co Op planning application.

19/121 Parish Matters. None.

19/122 Date of the next meeting Monday 1st July 2019

19/123 Closure of the meeting to the public.

19/124 APPENDIX 5 Consideration to the Clerk's claim for overtime.
The Clerk's overtime claim was approved.

The meeting closed at 9.55pm