



Loxwood Parish Council

Minutes of the meeting of the Parish Council of Loxwood to be held in the Mursell Room, North Hall, Loxwood on Monday 1st April 2019 at 8pm.

MINUTES

Attendance: Parish Councillors: Chris Agar (Chair); Tony Colling; Rick Kelsey; Simon Bates; Roger Newman; Annette Gardner. WSCC Janet Duncton (left the meeting after 19/060).

Jane Bromley, Parish Council Clerk.

1 members of the public.

19/054 Apologies for absence – Parish Councillors: David O'Brien; Martin Loxton; Simon Laker. CDC Peter Wilding.

19/055 Declaration of Members' Interests: None.

19/056 Minutes of the Last Meetings – The Parish Council RESOLVED the Minutes of the Parish Council meeting on 4th March 2019, and the Planning Committee Minutes of the 4th March 2019 to be an accurate record of the meetings.

19/057 APPENDIX 1 ACTION POINT LIST: The Parish Council to review the list of Action Points. The Clerk was asked to arrange a further meeting with Simon Sharp and Mike Tomlinson from Southern Water. ACTION Clerk

19/058 Public Participation – A representative from the Sports Association put the Associations case forward for consideration for CIL funding towards Junior Pitch improvements at the Sports Ground. The Councillors agreed broadly in principle and would ask for the CIL Officer at CDC to include a provisional allocation in the Infrastructure Business Plan of £5500 towards this project; however, the formal approval process would take place at a later meeting when all quotes for this project had been obtained and the project grant application completed in full.

19/059 Report from Chichester District Councillor – Cllr. Peter Wilding. Nothing to report.

19/060 Report from West Sussex County Councillor – Cllr. Janet Duncton. Ofsted has inspected children's services at WSCC and feedback was expected in May. Cllr Duncton had been elected Chair of the County Council from 5h April.

19/061 Clerk's Report. Homes Bonus Scheme Fund availability. Finance Committee meeting on 8th April 2019 (review of audit documents and Earmarked Reserves). A sum of £2450 was

available to the Council via this scheme. The Councillors considered the purchase of a second SID would be an appropriate use of this money and the Clerk was authorised to prepare the application form for consideration at a later meeting. **ACTION Clerk**

19/062 APPENDIX 2a and 2b TREE SURVEY REPORT AND QUOTE FOR TREE WORKS. The Parish Council RESOLVED to approve the tree survey report for trees on Parish Council owned land and RESOLVED to go ahead with the works quoted.

It was noted a tree would be felled in the North Hall carpark and the Clerk was asked to liaise with the Trustees of the management Committee at North Hall regarding this. **ACTION Clerk**

19/063 APPENDIX 3 DOCTORS GRANT APPLICATION FORM AND REQUEST IN PRINCIPAL FOR FUNDS TOWARDS AIR CONDITIONING. The Parish Council reviewed the Project Grant application for Chairs for the Doctor's Surgery and RESOLVED to approve a donation of £3000 towards this project. **ACTION Clerk**

The Parish Council considered the provision of air conditioning via CIL funding and in broad Principal they would include an amount of £50,000 in their infrastructure business plan for this. It was to be noted that monies would only be released for this project once the strict criteria of the project grant application were adhered to and after further informed consideration was made by the Councillors.

19/064 APPENDIX 4a and 4b. VILLAGE SIGNS RENOVATION £265net and £155net - The Parish Council RESOLVED to confirm that the Village Sign Renovations may proceed.

19/065 APPENDIX 5. CIL ACCOUNT. The Parish Council RESOLVED to approve the CIL account form for the period 1 April 2018 to 31 March 2019 and the Clerk was authorised to send this account to Chichester District council. **ACTION Clerk**

The Parish Council considered the CIL Projects from page 45 on the CDC Infrastructure Business Plan and consider whether any updates are needed.

IBP- 697 VAS poles now purchased and can be removed.

571- North Hall store room -Purchased and can be take off

573- Improvement to entrance (barrier)- Purchased and can be taken off.

The following to be added.

Community Facilities-North Hall entrance to be improved with attention to sight line- £10000

Playfields sports pitches- Sports Association- Football pitch improvements £5500

Community facilities- Doctors Surgery interior building improvements - £50000

ACTION Clerk

19/066 APPENDIX 6. ASSET REGISTER. The Parish Council to review the asset register for the forthcoming Council Year and to discuss any changes required.

The Parish Council RESOLVED that the asset register was correct at 31 March 2019 but the Parish Council considered the Totem Pole and the Pig sculptures as well as the Phone box

should be added to the register for the current year. Values for these to be investigated.

ACTION TC

19/067 ANNUAL PARISH MEETING 26th APRIL 7.30pm -Arrangements to be discussed. Agenda considered and Parish Council Chair would report first, then invited speaker and lastly Neighbourhood Plan Steering group. Refreshments were discussed.

19/068 Accounts for Payment -Payments totalling £18870.47 were approved.

19/069 Updates and items for discussion: -

a) Highway/Roads and Traffic Calming. Operation Speed Watch was active again. Illegal parking outside the school to be reported to Operation Crackdown. ACTION SB

b) Nursery Site. Nothing to report.

c) Drainage/Flooding. Survey work completed reports now being put together at which time a flood Forum Meeting would be held.

d) North Hall. A water leak meant the water was currently turned off at the hall.

e) Farm Close. Nothing to report.

f) School. Potential capital projects for consideration for CIL would be put to the Council in due course.

19/070 E- Bulletin and Newsletter articles. Village Sign repairs; Playground entrance matting; Speed watch; Tree survey.

19/071 Parish Matters. 10 litter pickers were to be purchased for the litter picking event later in the spring.

19/072 Date of the next meeting Tuesday 7th May 2019