



# Loxwood Parish Council

Minutes of the Parish Council Finance Committee Meeting held in the Mursell Room, North Hall, Loxwood on Monday 12<sup>th</sup> November 2018 at 7pm.

Attendance: Parish Councillors: Roger Newman (Chair); Tony Colling; Rick Kelsey. The meeting was quorate.

Jane Bromley, Parish Council Clerk.

1. Apologies for absence: Parish Councillors: Annette Gardner; David O'Brien; Simon Laker; Martin Loxton; Chris Agar and Simon Bates
2. Declaration of Members' Interests: None
3. Public Participation. None
4. PRECEPT 19- 20 – APENDICES 1 & 2-To review the Draft Precept drawn up by the Responsible Financial Officer in conjunction with the Budget Against Expenditure Report for the current year. The Finance Committee to make proposals for amendment or accept the Draft Precept to produce a completed proposal for agreement by the Parish Council.

The 18-19 budget against expenditure was discussed:

There had been unforeseen expenditure on Software/IT with the purchase of a new laptop creating an overspend under that category of £770.

There had been an overspend on the precepted mount for Traffic Calming of £1738 after the purchase of a VAS and traffic speed watch group items, however the Ear Marked Reserves for Traffic Calming of £12000 remained intact.

The Estimated Budget for 19-20 creating the precept requirement was gone through:

It was felt prudent to Ear Mark General Reserves of £2000 in case of an election in May 2019.

A provision of £13000 was made for an increase in Clerk hours and salary to be discussed at the Clerk Appraisal and to be approved or not in due course by the Parish Council.

A provision of £1000 was made for software and IT in case a decision was made by the Parish Council to subscribe to Sharepoint for security purposes.

A request for funding had been received from the Doctors Surgery for a contribution to new Chairs and an amount of £4400 was allocated towards this and its release, subject to receiving a satisfactory Grant application.

An amount of £3000 was allocated in the estimated precept for the school subject to receiving a satisfactory grant application in due course.

Reduced small grants fund to zero and anticipate if applications are made then reserves are used to fund them.

Neighbourhood Plan allocation of £1000 but hope to fund anything further through grants if required.

NB Clerks office allowance may need to be increased to facilitate the purchase of a printer.

5. Any Other matters: None
6. Date for next meeting Monday 8<sup>th</sup> April 2018 7pm.

The meeting closed at 8.30pm.