



Loxwood Parish Council

You are summoned to attend the Loxwood Parish Council meeting to be held on Tuesday 2nd June 2026 at 8.00pm.

Members of the public are welcome to attend.

Jane Bromley, Clerk. 28th May 2026

AGENDA

1. ATTENDANCE AND APOLOGIES FOR ABSENCE – to receive apologies and reasons for absence.
2. DECLARATION OF MEMBERS INTERESTS: to receive disclosure of interests from Councillors on matters to be considered at the meeting.
3. REPORT FROM WSCC JANET DUNCTON-
4. REPORT FROM CDC GARETH EVANS AND CHARLES TODHUNTER-
5. ELECTION OF FINANCE CHAIR FOR THE FORTHCOMING COUNCIL YEAR
6. MINUTES OF THE LAST MEETING – to Resolve whether the Minutes of the Parish Council meetings on 5th May 2026, and the Planning Committee Minutes of the 5th May 2026 are accurate accounts of those meetings.
7. **APPENDIX 1** ACTION POINT LIST: The Parish Council to review the list of Action Points from previous meetings.
8. PUBLIC PARTICIPATION – to receive comments or representations made by members of the Public.
9. FINANCE & GOVERNANCE -The Parish Council are **Recommended** to review and resolve to:
 - a) authorise the Chair to sign the May bank reconciliations and the June payments as shown on the circulated schedule, as approved. **(to be circulated separately)**.
 - b) note the Budget V Expenditure at 31st May 2026. **(to be circulated separately)** and especially the street furniture maintenance budget remaining £1500.
 - c) **APPENDIX 2 and Clerks report**. Approve the Insurance questionnaire and asset schedule values calculated (especially for playground equipment) to enable Gallagher's to quote for insurance for the year from August 2026.



10. HR COMMITTEE:

Recommendation: to consider the establishment of an HR Committee for all staff matters and to discuss in closed session if necessary.

Recommendation: should an HR Committee be resolved - to establish the Committee and a Chair and to confirm the first meeting will be held on 23rd July to follow the finance Committee meeting 7.30pm.

11. NICHOLSFIELD BENCH:

Recommendation to Resolve on the quote provided for the repair of the Nicholsfield bench for £590. (Quote circulated separately)

12. VILLAGE FETE- Parish Council table: **See clerks report.**

Recommendation: to discuss and resolve any actions for arrangements for this event.

13. UPDATES AND ITEMS FOR DISCUSSION **AS TIME ALLOWS:** -

- (a) Highway/Roads. [Consultation on the website for traffic calming](#) until 30th June 2026. Progress of this consultation.
- (b) North Hall & Playground. Playground works update. Formal opening arrangements.
- (c) Annual Parish Meeting feedback.
- (d) Business Plan. Arrangements for a meeting to discuss.
- (e) Weather Station location.
- (f) Silhouette use.

14. NEWSLETTER ARTICLES.

15. ITEMS FOR THE NEXT MONTH'S AGENDA

16. DATE OF THE NEXT MEETING Tuesday 7th July 2026.

END OF MEETING.

Clerks report to the meeting on 2nd June 2026

9 (c) Insurance Questionnaire

The insurance this year is complicated by the addition of new equipment in the play area.

Previously the value of the play area as an asset was taken from the EIBE order value dated 2014. Part of this equipment is retained (swings, see saw and fence and some surface).

See attached documents where I have identified this value. £13, 697 and also the attributable labour charge for the installation £1,231. A total of £14,928 asset value and then an estimate of todays value £25,000 for insurance purposes.



These values then form part both of the insurance questionnaire and also our asset schedule for the year.

The playground value increase from £76907 to £108028 for insurance purposes after valuing the EIBE equipment to give a more realistic starting value for the insurers, previously the EIBE equipment value has been increased annually for insurance purposes.

11. Village Fete: Parish Council Table:

Update and Ideas for table:-

Pull up banner purchased

Display -Traffic Calming Consultation: - Plans being printed with cards posing consultation questions & comments forms.

Neighbourhood Plan snapshot?