

Loxwood Parish Council

Clerk of the Council: Jane Bromley

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Terms of Reference for the Loxwood Parish Council Planning Committee

REPORTING TO: Loxwood Parish Council

PURPOSE OF COMMITTEE:

To consider and make decisions on the following:

- All planning applications referred to Loxwood Parish Council by the Planning Authority.
- All other planning matters concerning the Parish of Loxwood, including liaison with potential developers or any agency proposing change to the built environment.
- All matters concerning the highways and other means of access in and adjacent to the Parish of Loxwood or likely to have any impact on the Parish of Loxwood.

DELEGATED AUTHORITY:

- To authorise the Parish Clerk to take the necessary action to implement approved decisions of the Committee.

MEETINGS: Schedule meetings as necessary to meet the deadlines set by the Planning Authority, but usually the first Monday of the month every month.

MEMBERSHIP: To be drawn from members of the Council as required.

QUORUM: 3

CHAIRMAN: The Chairman of the Committee shall be decided at the annual meeting of the Parish Council by a simple majority.

EXTERNAL ATTENDEES: As required.

PUBLIC PARTICIPATION: Meetings will be open to the public.

WORKING PARTIES: May be set up for specific time-limited tasks as required

TERMS OF REFERENCE AGREED BY: Loxwood Parish Council

Dated June 2015 Readopted May 16 , May 17, May 19, May 20