



Loxwood Parish Council

Minutes of the meeting of the Parish Council of Loxwood held on Tuesday 7th September 2021 at 8pm in the main hall North Hall.

112/2021 ATTENDANCE: Parish Councillors: Rick Kelsey (Chair); Chris Agar; Tony Colling; Roger Newman; Simon Bates (arrived during 119/2021). CDC Gareth Evans. Jane Bromley, Clerk. 4 members of the public.

Apologies for absence: Parish Councillor Annette Gardner and Simon Bates apologised he will be late to the meeting.

113/2021 DECLARATION OF MEMBERS INTERESTS: None.

114/2021 MINUTES OF THE LAST MEETING – The Parish Council Resolved whether the Minutes of the Parish Council meetings on 5th July 2021, and the Planning Committee Minutes of the 5th July 2021 and 2nd August 2021 are accurate accounts of those meetings.

115/2021 APPENDIX 1 ACTION POINT LIST: The Parish Council updated the list of Action Points from previous meetings.

116/2021 REPORT FROM WSCC JANET DUNCTON- No recent report.

117/2021REPORT FROM CDC GARETH EVANS- See attached report.

118/2021 APPENDIX 2 GRANT APPLICATION: North Hall Singers £250. The Parish Council were satisfied with the application for half the cost of their annual sheet music and RESOLVED to approve the application proposed by Cllr Kelsey seconded by Cllr Agar and all in favour. **ACTION Clerk**

119/2021 QUEENS PLATINUM JUBILEE- Discussion regarding progress with this item.

119.1 The Heritage Trail idea had received interest from the history society and others talking to Councillors at the village fete. The Village Design statement had a lot of information relevant to this and plaques could be put up on route. The next steps to walk potential trails and decide

what was needed. Cllr Kelsey would speak to the Loxwood Historian and arrange a date for this.

ACTION Cllr Kelsey

An idea for the Old Cabinet Makers shed to be purchased and converted into a museum to form part of the trail was put forward, this idea to be revisited. The Clerk to investigate whether the Parish Council could use CIL to purchase a property for a museum for the Parish.

119.2 A jubilee themed fete was envisaged with a Parish Council sponsored celebration during or after the fete.

119.3 The North Hall Trustees had been asked if they would like a tree planted in the grounds for the green jubilee but they had not yet responded.

119.4 Funding for a commemorative bench had been applied for under the New Homes Bonus Scheme.

120/2021 CONCLUSION OF AUDIT FOR 2020/2021

- APPENDIX 3 External Auditors Report. The report was noted and appropriate action taken.
- Reappointment of Internal Auditor -P J Frost Consultants. The Parish Council RESOLVED to re appoint the Internal Auditor proposed by Cllr Kelsey seconded by Cllr Agar and all in favour.

121/2021 THE NORTH EAST PARISHES MEETING: Proposal from the North East Parishes Meeting to allocate £1000 Reserve Fund for the use of challenging CDC re planning issues and application for membership of the South Downs National Park.

121.1 Cllrs discussed challenging CDC over allocations of numbers in the Local Plan and this could potentially get worse. The suggestion was a fighting fund to push back against this.

121.2 The Parish Council also discussed the use of this Reserve Fund and a potential application to join the South Downs National Park. It was recognised such an application was very involved and would take years of campaigning to achieve and may not be achieved. The advantage would be that a Parish within this area would be governed by the South Downs Local Plan.

The Parish Council RESOLVED to allocate a Reserve as a potential fund for actions agreed by the North East Parishes.

122/2021 ACCOUNTS FOR PAYMENT - The Parish Council RESOLVED to approve expenses to be paid and RATIFIED those paid in August outside of the Parish Council meeting, proposed by Cllr Kelsey seconded Cllr Bates and all in favour.

123/2021 PARISH MEETING 8th OCTOBER:

123.1 To start at 7.30pm.

123.2 Speakers:

District Councillor: Update on District Council Activities.

Lucy Hallett, Social Prescriber, Health & Wellbeing, Chichester District Council. Talk on her role with Loxwood Doctors Surgery.

Parish Councillor. Talk regarding Riparian Duties- Not to be included.

Parish Councillor: Current position regarding the Loxwood Neighbourhood Plan and development within the Parish.

Parish Council Chair: Report of the Parish Council activities over the last couple of years.

123.3 Light Refreshments will be served. Wine and nibbles to be purchased by Cllr Agar.

123.4 Advertisement of the event: Parish Council website. Newsletter. A banner will be put up between the village signs. An advert on the Loxwood Face Book page would be put up.

The Parish Council agreed to not include the talk on Riparian duties as there was too much on the agenda currently.

124/2021 UPDATES AND ITEMS FOR DISCUSSION :-

- (a) Highway/Roads. SIDs being rotated. No speed watch days recently.
- (b) Drainage/Flooding/ Sewerage Infrastructure- PFR Meeting 23rd September. Covered in updates.
- (c) North Hall- Jazz club is restarting in September only 50 (half capacity) however may attend due to COVID restrictions for public events in buildings.
 - The Picnic tables have been assembled as paid for out of CIL and are stored in the shipping container at North Hall. Three are to be left outside and attached to the ground with a concrete plinth.
 - The wetpour will need some attention in the autumn to remove leaves. Cllr Colling will ask the Trustees if the grass cutter would be willing to do this over the autumn. **ACTION Cllr Colling**
- (d) School- The school has lower numbers this year. They have a contingency for a COVID out- break.
- (e) Neighbourhood Plan- No further news on the progression of this.

125/2021 Newsletter articles. Parish Meeting 8th October. The Best Kept Village in West Sussex and the Village Sign have both been renovated. Picnic tables donated to Fete Committee and North Hall from CIL. PC submitted an objection against the Clay Pits planning proposal after commissioning a report from a specialist planning consultant. Thanks to the Loxwood Society who have now closed for all the good work they have done for the village especially the Chair Tony Colling. Residual funds were donated to good cause organisations around the parish.

126/2021 Parish Matters.

126.1 An objection against the Clay Pits Planning application have been drafted for submission to WSCC. The Parish Council will ask to speak at the Committee hearing for this application.

126.2 Books were being placed in the Parish Council owned bus shelter near the village shop and creating some mess. Cllr Kelsey would monitor the situation to decide what future action might be appropriate. **ACTION Cllr Kelsey.**

127/2021 Date of the Next Meeting Monday 4th October 2021.

The meeting closed at 9.35pm